

VR-46 RESCHEDULE / ADDITIONAL DRILL REQUEST WORKSHEET

*** MEMBER MUST FOLLOW-UP WITH A PHONE CALL OR AN E-MAIL TO YOUR SHOP LPO REGARDING THIS REQUEST**

PRIVACY ACT STATEMENT. SENSITIVE-UNCLASSIFIED. Date punishable by law. Privacy Act of 1974 as amended. The principal is to obtain information necessary to properly schedule individual training periods.

Name: _____ Rank/Rate: _____ Date: _____

SSN (last 4): _____

1. **Additional Drills.** Fill in the number of drills requested in front of the drill type. Two AFTPs on the same day require a flight/simulator/physiology type event. An RMP may not be performed with any other type of drill on the same day. Only 1 RMP per day. All requests for additional drills must be validated and approved by the Ops DH NLT 1500 the day prior to the start of the requested drill.

_____ AFTP(s) on _____ date	_____ AFTP(s) on _____ date
_____ ATP(s) on _____ date	_____ ATP(s) on _____ date
_____ RMP(s) on _____ date	_____ RMP(s) on _____ date

2. **Rescheduled Drills.** The following should be turned in 10 days prior to the drill weekend. Ensure you list drill periods 1 or 2 as required. All rescheduled drills must be in the same fiscal year as the original drill date.

Original date _____	Period # _____	New date _____	Period # _____
Original date _____	Period # _____	New date _____	Period # _____
Original date _____	Period # _____	New date _____	Period # _____
Original date _____	Period # _____	New date _____	Period # _____

3. **Reason for request.** Including non-pay or flex-drills. Please list your request as clearly as possible.

4. **Berthing.** Member must email Mr. Paul Clark, NOSC Berthing Coordinator directly. Request needs to be made 10 days prior to normally scheduled Drill Weekend. For flights or short notice additional drills, please contact him as soon as possible.

*****Paul.clark4@navy.mil*****

(817) 782-1641 or (817) 422-2898 after hours

5. **Approval authority.**

Enlisted (AFTP): OPS DH

Enlisted (Reskeds/ATP/RMP): DH

Officer (AFTP): OPS DH

Officers (Reskeds): XO / CO

Officers (ATP/RMP): DH

If rejected, reason why: _____

Member notified: Yes / No

Name: _____ Rank/Rate: _____ Date: _____

6. **Command Services.** (For Office Use Only)

Drills entered into NSIPS:

Drill paperwork (IDT Form) signed by Admin LCPO

Drill paperwork filed in Additional / Reschedule Binder:

Completed drill paperwork paid and filed:

Init/Date: _____

Init/Date: _____

Init/Date: _____

Init/Date: _____